

Relay Swimmer Declarations

Purpose for written protocols:

1. To ensure that all documentation is accurate for all schools
2. To add additional steps to protect athletes and coaches during the competition

Protocol: Warm-ups

If a coach would like to declare relay names/order prior to the meet beginning, the coach has that option. This may be done to ensure that the names on the reader board reflect a relay's order for example.

1. If a coach declares relay names/order prior to the meet, the relay is set and there is no ability to change that relay ahead of a race.
2. If a coach chooses the option, the coach must come to the opposite pool announcers table to declare order with the meet director.

Protocol: Pre- race

If a coach does not choose to declare relay names/order prior to the meet beginning, the relay names/order must be declared prior to a heat closing.

1. Relay cards will remain at the block for all relays.
2. Relay cards will list all relay swimmers (up to eight) a team enters for that relay at the team's district meet.
3. A designated relay swimmer (it is recommended that this is the lead off swimmer) will communicate relay order to timers at their block.
4. Timers will continue to record relay athletes at the blocks in conjunction with the referee's whistle commands. Timers will record relay orders by the long whistle closing each heat of relays.

Protocol: Post-race

1. All coaches whose school participated in a relay event must review posted results and confirm their school's relay names prior to leaving KCAC after the completion of the prelim session. To confirm names:
 - a. During the preliminary rounds, coaches will come to the opposite pool announcers table to review and initial that the names of their relay athletes are accurate.
 - b. During the final rounds, coaches will come to the awards room to review and initial that the names of their relay athletes are accurate.
 - c. NOTE: If errors are discovered, the meet director will work with the meet referee and coach to resolve the error.
2. The meet director will produce an Exception Report upon completion of the 400 Free Relay. This report provide names of athletes who may have exceeded entry limits. Prior to the close of prelims or the announcement of team awards, any discrepancy on this report would be resolved.